

Fairborn City Schools

306 E. Whittier Avenue
Fairborn, Ohio 45324
(937) 878-3961
(937) 879-8180 FAX

JOB OPENING

DATE: February 22, 2023

POSITION: Special Ed Assistant – Long Term Substitute
Effective March 7, 2023, for approx. 6 weeks
Must be HQ

LOCATION: Fairborn Primary School

DEADLINE: Until Filled

QUALIFICATIONS:

1. Must be highly qualified, or the ability to pass the ParaPro test to become highly qualified
2. Ability to communicate and work with handicapped students.
3. Ensure safety of students.
4. Assist in necessary physical care for maintenance of health and welfare of students.
5. Maintain respect at all times for confidential information.
6. Ability to work effectively with others.
7. Ability to communicate ideas and directive clearly and effectively both orally and in writing.
8. Perform other duties as assigned by the Superintendent/Designee.
9. Must hold a minimum of a high school diploma.
10. Meet the qualifications and/or criteria set by the State of Ohio Department of Education to obtain an educational aide permit.

ADDITIONAL WORKING CONDITIONS:

1. Occasional interaction among unruly children.
2. Occasional exposure to blood, bodily fluids and tissue.
3. The supervisor shall authorize re-numeration, if the position does not allow for a duty-free lunch.

Applications will be reviewed and interviews may be limited. Skill performance may be tested.

CONTACT: Amy Gayheart, Assistant Superintendent
agayheart@fairborn.k12.oh.us
937-878-3961, Ext 1119

APPLICATION PROCEDURE:

Applicants must complete the application at the Dayton Area School Consortium at:
<https://www.applitrack.com/dayton/onlineapp/>