

**Fairborn City Schools**

306 E. Whittier Avenue

Fairborn, Ohio 45324

(937) 878-3961

(937) 879-8180 FAX

**JOB OPENING**

**DATE:** May 29, 2020

**POSITION:** Special Education Assistant – Preschool  
Must be HQ

**LOCATION:** Fairborn Primary School

**SALARY:** Hours/Starting Pay: \$12.25 per hour, 7 hours per day  
Work schedule: 8:10 am – 3:40 pm, Monday – Friday  
Starting the 2020-2021 school year

**APPLICATION DEADLINE: June 5, 2020**

**QUALIFICATIONS:**

1. Ability to communicate and work with students with disabilities.
2. Must hold a minimum of a high school diploma.
3. Meet the qualifications and/or criteria set by the State of Ohio Department of Education to obtain an educational aide permit.

**ADDITIONAL WORKING CONDITIONS:**

1. Occasional interaction among unruly children.
2. Occasional exposure to blood, bodily fluids and tissue.

Applications will be reviewed and interviews may be limited. Skill performance may be tested.

**CONTACT:** Amy Gayheart, Director of Classified HR/Educational Services

[agayheart@fairborn.k12.oh.us](mailto:agayheart@fairborn.k12.oh.us)

937-878-3961, Ext 1119

**PROCEDURE FOR APPLICATION:**

Applicants (if an employee of the school district) desiring consideration for this position may apply by sending a letter of interest, stating the position, to **Amy Gayheart (agayheart@fairborn.k12.oh.us), Director of Classified Human Resources/Educational Services, at 306 E. Whittier Avenue, Fairborn, Ohio 45324**, within five (5) working days, or fill out application on the Dayton Area School Consortium website.

If not an employee of the school district, applicants must complete the application form available from the Human Resources Office and submit three (3) letters of reference/recommendation with the address and phone number of the person making the reference/recommendation attached to the application.