

**Fairborn City Schools**

306 E. Whittier Avenue  
Fairborn, OH 45324  
937-878-3961  
(937) 879-8180 FAX

**JOB OPENING**

**DATE:** August 13, 2024

**POSITION:** Noon Duty Assistant

**LOCATION:** Fairborn Middle School

**SALARY:** Starting Pay: \$14.56 per hour, 2.5 hours per day  
Schedule is 10:20 am – 12:50 pm Monday, 10:40 am – 1:10 pm Tuesday -  
Friday for the 2024/2025 school year.

**DEADLINE:** Until Filled

**QUALIFICATIONS:**

1. Must like children.
2. Must have good communications skills.
3. Must learn the use of office equipment
4. Available each day.
5. Meet the qualification and/or criteria set by the State of Ohio Department of Education to obtain an educational aide permit (ORC 3319.088).

Applications will be reviewed and interviews may be limited.

**CONTACT:** Amy Gayheart, Assistant Superintendent  
[agayheart@fairborn.k12.oh.us](mailto:agayheart@fairborn.k12.oh.us)  
937-878-3961, Ext 1119

**APPLICATION PROCEDURE:**

Applicants must complete the application at the Dayton Area School Consortium at:  
<https://www.applitrack.com/dayton/onlineapp/>