

FAIRBORN CITY SCHOOLS

306 E. WHITTIER AVENUE
FAIRBORN, OH 45324

JOB OPENING

DATE OF NOTICE: June 6, 2022

POSITION: **ADMINISTRATIVE POSITION**
Child Nutrition Supervisor

LOCATION: District

CONTRACT: 222 days/year, effective 2022-2023 school year

SALARY RANGE: \$64,738 - \$78,436

DUE DATE: Until Filled

QUALIFICATIONS:

1. Meet the USDA/SFA Professional Standards for School Nutrition Program Directors.
2. Experience in food preparation and management.
3. Ability to work effectively with others.
4. Ability to communicate ideas and directives clearly and effectively, both orally and in writing.
5. Organizational and problem solving skills.
6. Skills in use of computer data base, spreadsheets, internet, and other software.
7. Ability to make quick decisions.
8. Degree in food and nutrition related subjects desired.

ESSENTIAL FUNCTIONS:

1. Meet the nutritional needs of our students.
2. Communicate with staff and parents to promote the school nutrition program.
3. Supervise staff with various job duties and assignments.
4. Food purchasing tasks via food orders, deliveries, invoices, etc.
5. Oversee the food preparation for daily menus to ensure safe and sanitary practices.
6. Oversee program regulations relative to the nutritional and financial accountability of the school nutrition program.

CONTACT: Amy Gayheart, Director of Classified Human Resources/Educational Services
agayheart@fairborn.k12.oh.us
937-878-3961, Ext 1119

APPLICATION PROCEDURE:

Applicants must complete the application at the Dayton Area School Consortium at:
<https://www.applitrack.com/dayton/onlineapp/>