

Fairborn City Schools  
306 E. Whittier Avenue  
Fairborn, OH 45324  
(937)878-3961

**April 23, 2024**

## **POSITION VACANCY ANNOUNCEMENT**

**POSITION:** Director of Business Affairs & Classified Personnel

**DISTRICT:** Fairborn City Schools

**QUALIFICATIONS:**

- Preferred experience in school construction and working with OFCC
- Valid principal's and/or administrative specialist certificate issued by State of Ohio
- Master's degree with major in educational administration
- The first three qualifications may be met with prior business work experience

**APPLICATION DEADLINE:** **May 3, 2024**

**COUNTY:** Greene

**CONTACT:** Amy Gayheart, Assistant Superintendent  
[agayheart@fairborn.k12.oh.us](mailto:agayheart@fairborn.k12.oh.us)  
937-878-3961, Ext 1119

### **ADDITIONAL DATA**

Screening for interviews may occur based upon the number of applications. Such screening may also be based upon experience, certification, recommendations, or other qualifications.

CC: All Buildings  
FEA President  
Central Office