

**FAIRBORN CITY SCHOOLS BOARD OF EDUCATION  
ORGANIZATIONAL & REGULAR MEETING  
THURSDAY, 11 JANUARY 2018, AT 6:00 P.M.  
FAIRBORN HIGH SCHOOL MEDIA CENTER**

Tax Budget Hearing at 5:45 p.m.

**I. CALL TO ORDER**

**TIME:** \_\_\_\_\_

**II. PLEDGE OF ALLEGIANCE**

**III. OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS**

**IV. ROLL CALL**

Mr. Jerry Browning, Member  
Mr. Pat McCoart, Member  
Mrs. Katie Mlod, Member  
Ms. Mary Reaster, Member  
Mr. Andrew Wilson, Member

**V. APPROVE AGENDAS, AS PRESENTED**

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_

THE PRESIDENT PRO TEMPORE DECLARED THE MOTION \_\_\_\_\_.

**VI. ELECTION OF OFFICERS FOR CY 2018**

**A.** Nominations for President: \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_.

**B.** Motion to close the nominations for President.

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ MOTION \_\_\_\_\_

THE PRESIDENT PRO TEMPORE DECLARED THE MOTION \_\_\_\_\_.

**C. Roll Call Vote for President:**

\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_ Declared President for CY 2018.

**D. Nominations for Vice President:** \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_.

**E. Motion to close nominations for Vice President.**

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ MOTION \_\_\_\_\_

THE PRESIDENT PRO TEMPORE DECLARED THE MOTION \_\_\_\_\_.

**F. Roll Call Vote for Vice President:**

\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_ Declared Vice President for CY 2018.

**VII. NEW PRESIDENT AND VICE PRESIDENT SWORN IN BY THE TREASURER.**

**VIII. BOARD OF EDUCATION ORGANIZATIONAL DECISIONS FOR CY 2018.**

- A.** Establish regular board meetings for 2018 to be the first Thursday of each month, at 6:00 p.m., in the Fairborn High School Media Center, beginning in February.
- B.** Appoint Jerry Browning and Pat McCoart as the Board’s representatives to the FCS Athletic Council.
- C.** Appoint Andrew Wilson as Delegate and Katie Mlod as Alternate to the Ohio School Boards Association Capital Conference.
- D.** Appoint Pat McCoart and Mary Reaster to serve on the FCS Hall of Honor Selection Committee.
- E.** Appoint Pat McCoart and Mary Reaster to serve on the FCS Hall of Honor Induction Committee.
- F.** Appoint Andrew Wilson to serve as the OSBA Legislative Liaison.
- G.** Appoint Katie Mlod to serve as the OSBA Student Achievement Liaison.

- H. Appoint Andrew Wilson to serve as the representative on the FCS Audit Committee.
- I. Appoint Katie Mlod to serve as the representative on the FCS Wellness Committee.
- J. Appoint Jerry Browning and Andrew Wilson to serve on the FEF/Alumni Association Steering Committee.
- K. Appoint Pat McCoart and Gary Walker as Public Records Designees.
- L. Appoint Pat McCoart to serve on the FCS Records Commission.
- M. Appoint Andrew Wilson to serve on the FCS Technology Committee.
- N. Appoint Jerry Browning as liaison for Fine Arts Department.
- O. Appoint Jerry Browning as liaison and Mary Reaster as alternate for FCS Music Department.
- P. Appoint Pat McCoart as liaison to Bath Township.
- Q. Appoint Pat McCoart as liaison to the City of Fairborn.
- R. Appoint Pat McCoart as liaison to Wright-Patterson Air Force Base.
- S. Appoint Pat McCoart as liaison to Wright State University.

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ MOTION \_\_\_\_\_

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

**IX. TREASURER’S OFFICE**

REQUEST approval of the following group of resolutions pertaining to school finance.

- A. Approve Resolution to Authorize the Treasurer to Request Tax Advances for 2018 from the Greene and Montgomery County Auditors.

**ATTACHMENT IX.A**

- B. Approve 2018-19 Annual Tax Budget.

**ATTACHMENT IX.B**

- C. Establish Service Fund – CY 2018.

WHEREAS, ORC 3315.15 provides for setting aside from the General Fund, a sum not to exceed two dollars (\$2.00) for each child enrolled, or twenty thousand dollars (\$20,000.00), whichever is greater, such sum to be known as the "Service Fund," to be used in paying the expenses of the members of the Board, actually incurred in the performance of their duties, or of their official representatives, when sent out of the school district; and,

WHEREAS, the average daily membership for the Fairborn City School District is 4592; now,

THEREFORE, BE IT RESOLVED that the Board of Education of the Fairborn City School District does hereby establish a Service Fund, such fund to be set aside as an account within the General Fund, and there is hereby appropriated for the purpose of said Service Fund the sum of twenty thousand dollars (\$20,000.00), which amount shall be incorporated into the appropriations of this school district for CY 2018.

**D.** Approve the following legal counsel for the Fairborn City School’s Board of Education, as directed by the Board, Superintendent or Treasurer:

Bricker & Eckler LLP  
100 S. Third St.  
Columbus, OH 45215

Subashi & Wildermuth  
50 Chestnut St. #230  
Dayton, OH 45440

Frost Brown Todd LLC  
9277 Centre Pointe Dr., Suite 30  
West Chester, OH 45069

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

ROLL CALL: MR. BROWNING\_\_\_\_\_, MR. MCCOART\_\_\_\_\_, MRS. MLOD\_\_\_\_\_,  
MS. REASTER\_\_\_\_\_, MR. WILSON\_\_\_\_\_.

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

**X. SUPERINTENDENT’S OFFICE**

REQUEST approval of the following group of resolutions pertaining to the Superintendent.

- A.** Authorize the Superintendent to file applications for federal projects considered desirable for the Fairborn City School District.
- B.** Authorize the Superintendent, or designated representative, authority to approve in-state professional trips for Fairborn City School’s employees.
- C.** Authorize the Superintendent or Treasurer to approve routine contracts on behalf of the Board of Education.
- D.** Appoint the Director of Student Services and Certified Personnel as the representative of the Board to the Miami Valley Special Education Regional Resource Center for CY 2018.
- E.** Appoint the Director of Business Affairs and Classified Personnel as Authorized Agent for Ohio Emergency Management Agency (OEMA) and Federal Emergency Management Agency (FEMA).

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

ROLL CALL: MR. BROWNING\_\_\_\_\_, MR. MCCOART\_\_\_\_\_, MRS. MLOD\_\_\_\_\_,  
MS. REASTER\_\_\_\_\_, MR. WILSON\_\_\_\_\_.

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

**XI. MOVE TO REGULAR MEETING**

It is requested that the Board move to their Regular Meeting. TIME: \_\_\_\_\_

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

**XII. SUPERINTENDENT’S REPORT**

- A. Recognition of Board Members
- B. Updates regarding the Baseball and Softball Fields

**XIII. \*RECOGNITION OF VISITORS**

**XIV. APPROVE MINUTES OF THE THURSDAY, DECEMBER 7, 2017, REGULAR MEETING.**

**ATTACHMENT XIV**

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

**XV. TREASURER’S REPORT**

- A. November 2017 Financial Report

**XVI. CONSENT AGENDA**

**A. Personnel Office**

1. Approve correction to Activity Supplemental Stipend for the 2017-2018 school year.

ERIC GREEN – Class Plays, BMS, from Step 3/.025 to 3(.50)/.025.  
 CHAD WEINGART – Class Plays, BMS, from Step 3/.025 to 3(.50)/.025.

2. Approve Athletic Supplemental and Athletic Stipend for the 2017-2018 school year. (Pending satisfactory background check.)

THOMAS OKTAVEC – Basketball, Girls, 8<sup>th</sup> Grade Head Coach, BMS, Step 1/.055.

**3. Approve Substitute Teachers for the 2017-2018 contract year. (Pending verification of certification and satisfactory background check.)**

KIMBERLY BARR – Effective January 11, 2018.

ARLEN BEE – Effective December 12, 2017.

CRAIG DAVIES – Effective January 11, 2018.

KARA MCWEST – Effective January 11, 2018.

**4. Accept the Reimbursement for the Overpayment of Stipend.**

WILLIAM HOSKINS – Freshman Football Coach, FHS, \$488.98 (Gross Amount).

**5. Approve Cedarville University Fall 2017 Student Teacher Stipends.**

HEATHER RUTAN - \$129.93

AMY WHITEHILL - \$259.85

**6. Approve Urbana University Fall Student Teacher Stipend.**

ANDREW BAUMAN - \$173.24

**7. Approve Planning & Preparation for Guided Reading Book Study Professional Development. To be paid from Title I Funds.**

TAMMY BURTON - \$300.00

VICTORIA PATRICK - \$300.00

**8. Approve Guided Reading Book Study Professional Development, 1½ hour sessions, January 11 & 25, 2018, February 8 & 22, 2018, March 8 & 22, 2018, April 12, 2018. Participants to be paid at a rate of \$150.00 for 10½ contact hours. To be paid from Title I Funds – FPS.**

WHITNEY BEACHLER  
AMBER BRADLEY  
JAMIE BOGENSCHUTZ  
TAMMY BURTON  
LINDA CARONE  
SUSAN COMBS  
STEPHANIE DIEHL  
MOLLIE ENGLE  
SARAH FERGUSON  
WENDI GANGER  
AUDREY GILLESPIE  
AMANDA MAIER  
CHRISTINA HOFFMAN  
JILL KLOIMWIEDER  
COLIN MACK

KATHERINE MCDERMOTT  
ELISSA MCFARLAND  
KRISTIN MIDDLETON  
CHRISTINA MILLER  
DUSTIN MORAVEK  
VICTORIA PATRICK  
CASSANDRA RATCLIFF  
BRITTNEY RAYBURN  
JARED REED  
ALLIE ROBERTS  
MARIA ROTH  
JAMIE SAGAN  
CARRIE STEVENS  
MEGANN THOMAS  
ANDREA WEEKS

**9. Approve Unpaid Leaves of Absence – Certified.**

BRITTNEY RAYBURN – Grade 1, FPS, effective December 19, 2017.

JAMIE SAGAN – Kindergarten, FPS, effective January 17, 2018, through February 28, 2018.

**10. Approve Resignations and Retirements – Certified.**

ZITA GIBBS – Psychologist, CO, effective July 31, 2018.  
DAVID MACKEY – JROTC, FHS, effective June 30, 2018.  
CINDY STAFFORD – Title I Tutor, FPS, effective January 5, 2018.  
JANICE WRIGHT – Business, FHS, effective May 31, 2018, for the purpose of retirement (STRS). Request Resolution of Tribute for 32 years in education, all in Fairborn City Schools.

**B. Business Office**

**1. Approve employment – Classified (Pending satisfactory background check.)**

SCOTT FORD – Evening Custodian, BMS, Step 1, effective January 22, 2018.  
CHARITY GALLAGHER – Classified Nurse – LPN, FIS, Step 1, effective January 3, 2018.  
HAROLD LONGSTRETH, JR – Evening Custodian, FPS/WC, Step 1, effective December 18, 2017.

**2. Approve employment of Ticket Takers, FHS, \$8.76 per hour, as needed, effective for 2017-2018 school year – Exempt.**

ALLIE ROBERTS

JOVITA WADE

**3. Approve Classified Substitutes for the 2017-2018 school year (pending satisfactory background check), at the following sub rates:**

**Assistant, Secretary, Custodian, Food Service - \$8.76 per hour**  
**Bus Aide, Bus Driver in Training - \$9.11 per hour**  
**Bus Driver - \$11.51 per hour**  
**LPN - \$10.75 per hour**

CHARITY GALLAGHER – Effective December 20, 2017.  
DENISE LINDSEY – Effective January 11, 2018.  
MARY WARMAN – Effective December 20, 2017.  
PATTY WHITLEY – Effective January 11, 2018.

**4. Approve change in pay for the following Certified Substitutes.**

DONALD KINMAN – Handyman, Maintenance, from \$8.76 per hour to Step 1, of the Handyman pay scale, effective December 29, 2017.  
CHARLES OSBORNE – Custodian, BMS, from \$8.76 per hour to Step 1, of the Custodian pay scale, effective December 13, 2017.

**5. Approve Unpaid Leaves of Absence – Classified.**

WALTER DILLON – Special Ed Assistant, FPS, effective December 8, 2017.  
PAMELA HAWKINS – Bus Driver, Transportation, effective November 30, 2017, through December 15, 2017.  
MICHELLE JONES – General Helper I, FPS, effective December 1, 2017, through December 5, 2017.  
KARLA MONTES – Bus Driver, Bus Paraprofessional, Transportation, effective December 14, 2017, through January 17, 2018.

DANE PRITCHARD – Bus Driver, Transportation, effective December 11, 2017, through December 20, 2017.

JESSICA WALTERS – Special Ed Assistant, Preschool, FPS, effective December 5, 2017.

STEPHANIE WIGGLESWORTH – Bus Driver, Transportation, effective November 27, 2017, through January 9, 2018.

**6. Approve Resignations – Classified.**

HAYLEY CRANDALL – Part-time Preschool Assistant, FPS, effective December 11, 2017.

CAROL GERLAUGH – Noon Duty Assistant, BMS, effective December 12, 2017.

DELORIS KILGORE – Crossing Guard, FPS, effective December 18, 2017.

KARLA MONTES – Bus Driver and Mid-day Bus Paraprofessional, Transportation, effective January 29, 2018.

**C. Student Services**

**1. First Reading of Board Policy.**

8442.01 – Workers Compensation

**ATTACHMENT XVI.C1**

**2. Approve Revisions to the 2017-18 Student and Staff Handbooks, regarding Lunchtime Visitors.**

**ATTACHMENT XVI.C2**

**3. The Fairborn City Schools Records Commission met on Monday, January 8, 2018, at 10:00 a.m., at the Board of Education offices. The commission is comprised of Gary Walker, Records Commissioner; Nicole Marshall, Treasurer; and Pat McCoart, Fairborn Board of Education. The Commission approved for school records to be destroyed on Thursday, April 26, 2018.**

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

ROLL CALL: MR. BROWNING\_\_\_\_\_, MR. MCCOART\_\_\_\_\_, MRS. MLOD\_\_\_\_\_, MS. REASTER\_\_\_\_\_, MR. WILSON\_\_\_\_\_.

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

**XVII. TREASURER’S OFFICE**

**A. November 2017 Financial Report.**

**ATTACHMENT XVII.A**

**B. Approve Permanent Appropriations Modifications.**



**ATTACHMENT XVII.B**

**C. Approve Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.**

**ATTACHMENT XVII.C**

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

ROLL CALL: MR. BROWNING\_\_\_\_\_, MR. MCCOART\_\_\_\_\_, MRS. MLOD\_\_\_\_\_, MS. REASTER\_\_\_\_\_, MR. WILSON\_\_\_\_\_.

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

**D. November 2017 Financial Report Checks Paid.**

**ATTACHMENT XVII.D**

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

ROLL CALL: MR. BROWNING\_\_\_\_\_, MR. MCCOART\_\_\_\_\_, MRS. MLOD\_\_\_\_\_, MS. REASTER\_\_\_\_\_, MR. WILSON\_\_\_\_\_.

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

**XVIII. GIFTS/DONATIONS**

NAME/ORGANIZATION

Thomas & Connie Wlazlo

DONATION

\$300 to the Senior Class for the New York City, NY trip. In memory of their grandson, Travis Williams, who would've been a member of the Class of 2018 and their daughter, Angie (Couch) Williams.

Philip & Mary Spahr

\$100 to the Fairborn City Schools Orchestra program.

Chuck & Sue Brackenhoff

Portable snow machine and supplies, to the FIS Music Program, valued at \$145.

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS\_\_\_\_\_ NAYS\_\_\_\_\_

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

**XIX. ACKNOWLEDGEMENT OF FUNDS MADE AVAILABLE THROUGH THE COORDINATION EFFORTS OF JACK GAYHEART FOR THE BASEBALL AND SOFTBALL FIELDS, IN THE AMOUNT OF \$34,295.**

**XX. NEW BUSINESS/BOARD OF EDUCATION**

**A. Approve Settlement Agreement and Release between Neopost USA Inc., Mailfinance Inc., Mailroom Finance, International Mailing Systems of Dayton and Fairborn Board of Education.**

**ATTACHMENT XX.A**

**B. Approve 2018 OSBA Membership.**

**C. Approve 2018 OSBA Legal Assistance Fund Membership.**

**ATTACHMENT XX.C**

**D. Approve a Resolution to Request Approval from the Ohio Facilities Construction Commission for Sole Sourcing Telephone Equipment.**

**ATTACHMENT XX.D**

**E. Approve Out of State Professional Leave.**

CHRISTY MAYS – FHS, to Parris Island, SC, for Marine Corp Educator Workshop, January 2-5, 2018. Paid from Title IIA and the Marine Corp.

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

ROLL CALL: MR. BROWNING\_\_\_\_, MR. MCCOART\_\_\_\_, MRS. MLOD\_\_\_\_, MS. REASTER\_\_\_\_, MR. WILSON\_\_\_\_\_.

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

**XXI. BOARD MEMBER GOOD OF THE ORDER**

**XXII. ADJOURNMENT**

IT IS REQUESTED that in as much as there is no further business to come before the Board at this time, the Board pass a resolution to adjourn the meeting.

MOVED: \_\_\_\_\_

TIME: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

\*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. The presiding officer may interrupt, warn or terminate a participant's statement when the statement is too lengthy, directed, abusive, obscene or irrelevant.

**The next regularly scheduled Board meeting – Thursday, February 2, 2017, 6:00 p.m., Fairborn High School Media Center.**

**JANAURY**

January 15            Martin Luther King, Jr. Day – Schools Closed  
January 26            Teacher Work Day – Schools Closed  
January 27            OMEA District 12 Solo/Ensemble Contest – Stebbins High School

**FEBRUARY**

February 1            FHS Scheduling Night – 6:00 p.m., FHS Commons/Auditorium  
February 8            Parent/Teacher Evening Conferences-District  
February 9            Interim Reports to go home  
February 13            Parent/Teacher Evening Conferences-District  
February 15-16        No School  
February 19            President's Day – No School  
February 22-24        FHS Musical – 7:00 p.m., FHS Auditorium

**ATTACHMENTS**

IX.A                    Resolution to Authorize the Treasurer to Request Tax Advances for 2018  
IX.B                    Fairborn City School District Tax Budget FY 2018-19  
XIV                     Meeting Minutes  
XVI.C1                Board Policy 8442.01-Workers Compensation  
XVI.C2                2017-18 Student & Staff Handbook Revisions  
XVII.A                 November 2017 Financial Report  
XVII.B                 Permanent Appropriations Modification  
XVII.C                 Resolution-Budget Commission-Tax Levies  
XVII.D                 November 2017 Financial Report-Checks  
XX.A                    Settlement Agreement-Neopost  
XX.C                    Resolution-OSBA Legal Assistance Fund  
XX.D                    Resolution-Sole Sourcing Telephone Equipment