

Organizational/Regular Meeting – Board Minutes  
January 11, 2018

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The Treasurer held a tax budget hearing at 5:45 p.m. There were no comments from the public in attendance.

The Board of Education of the Fairborn City School District held their Organizational/Regular Meeting on Thursday, January 11, 2018, in the Fairborn High School Media Center.

**CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**THE PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was repeated by all in attendance.

**OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS**

Mrs. Marshall administered the Oath of Office to newly elected board member, Mary Reaster, and re-elected board member, Andrew Wilson.

**ROLL CALL**

The following members answered the roll call:

Mr. Jerry Browning, Mr. Pat McCoart, Mrs. Katie Mlod, Ms. Mary Reaster and Mr. Andrew Wilson.

**18-001 APPROVE AGENDAS, AS PRESENTED**

Mr. Browning moved and Mr. Wilson seconded the motion to approve the agenda, as presented.

Those Voting Yea: Mr. Browning, Mr. Wilson, Mrs. Mlod, Ms. Reaster and Mr. McCoart.  
Motion declared carried by President Pro Tempore.

**ELECTION OF OFFICERS FOR CY 2018**

Nominations for President: Mr. Browning nominated Mr. Andrew Wilson to serve as President for calendar year 2018. Mr. McCoart seconded the nomination for Mr. Andrew Wilson to serve as President for calendar year 2018. Mr. McCoart asked if there were any other nominations from the board members. There were no other nominations from the board members.

Mr. Browning moved and Mrs. Mlod seconded the motion to close the nominations for President.

Those Voting Yea: Mr. Browning, Mrs. Mlod, Ms. Reaster, Mr. Wilson, Mr. McCoart.  
Motion declared carried by President Pro Tempore.

**18-002** Mrs. Marshall conducted a Roll Call Vote for Mr. Andrew Wilson to serve as President for calendar year 2018: Mr. Browning, Yea; Mrs. Mlod, Yea; Ms. Reaster, Yea; Mr. Wilson, Yea; Mr. McCoart, Yea.

Mr. Andrew Wilson declared President for Calendar Year 2018.

Nominations for Vice President: Mr. Wilson nominated Mrs. Katie Mlod to serve as Vice President for calendar year 2018. Mr. Browning seconded the nomination for Mrs. Katie Mlod to serve as Vice President calendar year 2018. Mr. McCoart asked if there were any other nominations from the board members. There were no other nominations from the board members.

Mr. Browning moved and Mr. Wilson seconded the motion to close the nominations for Vice President.

Those Voting Yea: Mr. Browning, Mr. Wilson, Mrs. Mlod, Ms. Reaster, Mr. McCoart.  
Motion declared carried by President Pro Tempore.

**18-003** Mrs. Marshall conducted a Roll Call Vote for Mrs. Katie Mlod to serve as Vice President for calendar year 2018: Mr. Browning, Yea; Mr. Wilson, Yea; Mrs. Mlod, Yea; Ms. Reaster, Yea; Mr. McCoart, Yea.

Mrs. Katie Mlod declared Vice President for CY 2018.

**NEW PRESIDENT AND VICE PRESIDENT SWORN IN BY THE TREASURER**

Mrs. Marshall administered the Oath of Office to Mr. Wilson, President, and Mrs. Mlod, Vice President.

**BOARD OF EDUCATION ORGANIZATION DECISIONS FOR CY 2017**

**18-004** Mr. Browning moved and Mr. McCoart seconded the motion to:

Establish regular board meetings for 2018 to be the first Thursday of each month, at 6:00 p.m., in the Fairborn High School Media Center, beginning in February.

Appoint Jerry Browning and Pat McCoart as the Board's representatives to the FCS Athletic Council.

Appoint Andrew Wilson as Delegate and Katie Mlod as Alternate to the Ohio School Boards Association Capital Conference.

Appoint Pat McCoart and Mary Reaster to serve on the FCS Hall of Honor Selection Committee.

Appoint Pat McCoart and Mary Reaster to serve on the FCS Hall of Honor Induction Committee.

Appoint Andrew Wilson to serve as the OSBA Legislative Liaison.

Appoint Katie Mlod to serve as the OSBA Student Achievement Liaison.

Appoint Andrew Wilson to serve as the representative on the FCS Audit Committee.

Appoint Katie Mlod to serve as the representative on the FCS Wellness Committee.

Appoint Jerry Browning and Andrew Wilson to serve on the FEF/Alumni Association Steering Committee.

Appoint Pat McCoart and Gary Walker as Public Records Designees.

Appoint Pat McCoart to serve on the FCS Records Commission.

Appoint Andrew Wilson to serve on the FCS Technology Committee.

Appoint Jerry Browning as liaison for Fine Arts Department.

Appoint Jerry Browning as liaison and Mary Reaster as alternate for FCS Music Department.

Appoint Pat McCoart as liaison to Bath Township.

Appoint Pat McCoart as liaison to the City of Fairborn.

Appoint Pat McCoart as liaison to Wright-Patterson Air Force Base.

Appoint Pat McCoart as liaison to Wright State University.

Those Voting Yea: Mr. Browning, Mr. McCoart, Mrs. Mlod, Ms. Reaster, Mr. Wilson.  
Motion declared carried by President.

**18-005 TREASURER'S OFFICE**

Ms. Reaster moved and Mr. Browning seconded the motion to approve the following items pertaining to school finance:

Approve Resolution to Authorize the Treasurer to Request Tax Advances for 2018 from the Greene and Montgomery County Auditors.  
(ATTACHMENT)

Approve 2018-19 Annual Tax Budget.  
(ATTACHMENT)

Establish Service Fund – CY 2018.

WHEREAS, ORC 3315.15 provides for setting aside from the General Fund, a sum not to exceed two dollars (\$2.00) for each child enrolled, or twenty thousand dollars (\$20,000.00), whichever is greater, such sum to be known as the "Service Fund," to be used in paying the expenses of the members of the Board, actually incurred in the performance of their duties, or of their official representatives, when sent out of the school district; and,

WHEREAS, the average daily membership for the Fairborn City School District is 4,592; now,

THEREFORE, BE IT RESOLVED that the Board of Education of the Fairborn City School District does hereby establish a Service Fund, such fund to be set aside as an account within the General Fund, and there is hereby appropriated for the purpose of said Service Fund the sum of twenty thousand dollars (\$20,000.00), which amount shall be incorporated into the appropriations of this school district for CY 2018.

Approve the following legal counsel for the Fairborn City School's Board of Education, as directed by the Board, Superintendent or Treasurer:

Bricker & Eckler LLP  
100 S. Third St.  
Columbus, OH 45215

Subashi & Wildermuth  
50 Chestnut St. #230  
Dayton, OH 45440

Frost Brown Todd LLC  
9277 Centre Pointe Dr., Suite 30  
West Chester, OH 45069

Roll Call: Ms. Reaster, Yea; Mr. Browning, Yea; Mr. McCoart, Yea; Mrs. Mlod, Yea; Mr. Wilson, Yea.  
Motion declared carried by President.

**18-006 SUPERINTENDENT'S OFFICE**

Mrs. Mlod moved and Ms. Reaster seconded the motion to approve the following items pertaining to the Superintendent:

Authorize the Superintendent to file applications for federal projects considered desirable for the Fairborn City School District.

Authorize the Superintendent, or designated representative, authority to approve in-state professional trips for Fairborn City School's employees.

Authorize the Superintendent or Treasurer to approve routine contracts on behalf of the Board of Education.

Appoint the Director of Student Services and Certified Personnel as the representative of the Board to the Miami Valley Special Education Regional Resource Center for CY 2018.

Appoint the Director of Business Affairs and Classified Personnel as Authorized Agent for Ohio Emergency Management Agency (OEMA) and Federal Emergency Management Agency (FEMA).

Roll Call: Mrs. Mlod, Yea; Ms. Reaster, Yea; Mr. Browning, Yea; Mr. McCoart, Yea; Mr. Wilson, Yea. Motion declared carried by President.

### **18-007 MOVE TO REGULAR MEETING**

Mr. Browning moved and Mrs. Mlod seconded the motion to move to their regular meeting at 6:16 p.m.

Those Voting Yea: Mr. Browning, Mrs. Mlod, Mr. McCoart, Ms. Reaster and Mr. Wilson. Motion declared carried by President.

### **SUPERINTENDENT'S REPORT**

Mr. North gave recognition to the board members, for Board Recognition Month. He thanked the board for their dedication to Fairborn Schools.

Mr. North gave an update regarding improvements to the baseball and softball fields. They will be getting new bleachers and backstops. Mr. Jack Gayheart led and organized the fundraising efforts for these improvements and is personally funding the fence that will be built around the baseball bleachers. He said that the district is very thankful and appreciative to Jack and those who donated to make this happen.

Mr. North explained what goes into making the decisions to close school, delay or release early and why the decision is made the morning of. Once the decision is made, the news stations are notified, the information is posted to the website and social media sites and an all-call message goes out.

Mr. North spoke of how the Central Office team and building principals are working hard to put the emphasis on the priority of educating our students. He shared that our scores are not very good. We do not score well academically. We have a lot of students, individually, that do very well but as a district our scores are not acceptable and we can change that. One of the things we are doing is better communication with the parents. With the start of second semester, the teachers will be posting grades every 2 weeks so that parents can monitor their child's grades. We are providing an app for parents to access from their mobile device. The letter for accessing the app is being mailed to parents. Another thing we are looking to implement is an ACT prep class at the high school. A student's ACT score can impact the school a student can enroll to and the scholarships that are available. We are working on consistency with our grade level pacing guides and content areas. We are working to align homework, late work, extra credit, re-testing, and grading of assessments.

Dr. Sue Brackenhoff spoke of how administrators are working together to start implementing the strategies and programs that Mr. North spoke of. She said that consistency begins with the administrators. They want to make sure when they go back to their staff, the information discussed is coming from the same perspective.

## **RECOGNITION OF VISITORS**

Mrs. Donna Wilson, City Councilwoman, said she is the new school liaison. She will be providing city updates as they become available. She said the city will be working closely with the schools regarding the new construction of schools. She talked about AmeriCorps and the College Now Program. They provided services to Fairborn High School students 1-2 years ago. Unfortunately, they didn't receive funding to continue the services. Fortunately, 2 donors came forward and the services will be restored to the high school. The program provides counseling/assistance to students by advising them on the classes and testing they need to take to be college ready. They help the student with FAFSA application and scholarship application. She spoke about the Fairborn Apartments. The city is working with the HUD inspectors, in Columbus, to help bring the units up to livable standards. She said the Planning board met with representatives from Menards and they are petitioning to build a new store east of Kroger Marketplace. They are looking to open Thanksgiving 2019. There will be a Dunkin Donuts coming to the intersection of Maple Ave, Dayton Yellow Springs Rd and Funderburg Rd.

## **18-008 APPROVAL OF MINUTES**

Mr. Browning moved and Ms. Reaster seconded the motion that since the minutes of the December 7, 2017, Regular Meeting, have been distributed to the Board members in accordance with legal statute, reading of the minutes be hereby waived, and further, that such minutes be approved.  
(ATTACHMENT)

Those Voting Yea: Mr. Browning, Ms. Reaster, Mr. McCoart, Mrs. Mlod, Mr. Wilson.  
Motion declared carried by President.

## **TREASURER'S REPORT**

The November 2017 Financial Report was presented.

## **18-009 CONSENT AGENDA**

Mr. Browning moved and Mrs. Mlod seconded the motion to approve the following items from the Personnel Office, Business Office and Student Services Office:

### **Personnel Office**

**Approve correction to Activity Supplemental Stipend for the 2017-2018 school year.**

ERIC GREEN – Class Plays, BMS, from Step 3/.025 to 3(.50)/.025.

CHAD WEINGART – Class Plays, BMS, from Step 3/.025 to 3(.50)/.025.

**Approve Athletic Supplemental and Athletic Stipend for the 2017-2018 school year. (Pending satisfactory background check.)**

THOMAS OKTAVEC – Basketball, Girls, 8<sup>th</sup> Grade Head Coach, BMS, Step 1/.055.

**Approve Substitute Teachers for the 2017-2018 contract year. (Pending verification of certification and satisfactory background check.)**

KIMBERLY BARR – Effective January 11, 2018.

ARLEN BEE – Effective December 12, 2017.

CRAIG DAVIES – Effective January 11, 2018.

KARA MCWEST – Effective January 11, 2018.

**Accept the Reimbursement for the Overpayment of Stipend.**

WILLIAM HOSKINS – Freshman Football Coach, FHS, \$488.98 (Gross Amount).

**Approve Cedarville University Fall 2017 Student Teacher Stipends.**

HEATHER RUTAN - \$129.93

AMY WHITEHILL - \$259.85

**Approve Urbana University Fall Student Teacher Stipend.**

ANDREW BAUMAN - \$173.24

**Approve Planning & Preparation for Guided Reading Book Study Professional Development. To be paid from Title I Funds.**

TAMMY BURTON - \$300.00

VICTORIA PATRICK - \$300.00

**Approve Guided Reading Book Study Professional Development, 1½ hour sessions, January 11 & 25, 2018, February 8 & 22, 2018, March 8 & 22, 2018, April 12, 2018. Participants to be paid at a rate of \$150.00 for 10½ contact hours. To be paid from Title I Funds – FPS.**

WHITNEY BEACHLER

AMBER BRADLEY

JAMIE BOGENSCHUTZ

TAMMY BURTON

LINDA CARONE

SUSAN COMBS

STEPHANIE DIEHL

MOLLIE ENGLE

SARAH FERGUSON

WENDI GANGER

AUDREY GILLESPIE

AMANDA MAIER

CHRISTINA HOFFMAN

JILL KLOIMWIEDER

COLIN MACK

KATHERINE MCDERMOTT

ELISSA MCFARLAND

KRISTIN MIDDLETON

CHRISTINA MILLER

DUSTIN MORAVEK

VICTORIA PATRICK

CASSANDRA RATCLIFF

BRITTNEY RAYBURN

JARED REED

ALLIE ROBERTS

MARIA ROTH

JAMIE SAGAN

CARRIE STEVENTS

MEGANN THOMAS

ANDREA WEEKS

**Approve Unpaid Leaves of Absence – Certified.**

BRITTNEY RAYBURN – Grade 1, FPS, effective December 19, 2017.

JAMIE SAGAN – Kindergarten, FPS, effective January 17, 2018, through February 28, 2018.

**Approve Resignations and Retirements – Certified.**

ZITA GIBBS – Psychologist, CO, effective July 31, 2018.

DAVID MACKAY – JROTC, FHS, effective June 30, 2018.

CINDY STAFFORD – Title I Tutor, FPS, effective January 5, 2018.

JANICE WRIGHT – Business, FHS, effective May 31, 2018, for the purpose of retirement (STRS). Request Resolution of Tribute for 32 years in education, all in Fairborn City Schools.

**Business Office**

**Approve employment – Classified (Pending satisfactory background check.)**

SCOTT FORD – Evening Custodian, BMS, Step 1, effective January 22, 2018.

CHARITY GALLAGHER – Classified Nurse – LPN, FIS, Step 1, effective January 3, 2018.

HAROLD LONGSTRETH, JR – Evening Custodian, FPS/WC, Step 1, effective December 18, 2017.

**Approve employment of Ticket Takers, FHS, \$8.76 per hour, as needed, effective for 2017-2018 school year – Exempt.**

ALLIE ROBERTS

JOVITA WADE

**Approve Classified Substitutes for the 2017-2018 school year (pending satisfactory background check), at the following sub rates:**

**Assistant, Secretary, Custodian, Food Service - \$8.76 per hour**

**Bus Aide, Bus Driver in Training - \$9.11 per hour**

**Bus Driver - \$11.51 per hour**

**LPN - \$10.75 per hour**

CHARITY GALLAGHER – Effective December 20, 2017.

DENISE LINDSEY – Effective January 11, 2018.

MARY WARMAN – Effective December 20, 2017.

PATTY WHITLEY – Effective January 11, 2018.

**Approve change in pay for the following Certified Substitutes.**

DONALD KINMAN – Handyperson, Maintenance, from \$8.76 per hour to Step 1, of the Handyperson pay scale, effective December 29, 2017.

CHARLES OSBORNE – Custodian, BMS, from \$8.76 per hour to Step 1, of the Custodian pay scale, effective December 13, 2017.

**Approve Unpaid Leaves of Absence – Classified.**

WALTER DILLON – Special Ed Assistant, FPS, effective December 8, 2017.

PAMELA HAWKINS – Bus Driver, Transportation, effective November 30, 2017, through December 15, 2017.

MICHELLE JONES – General Helper I, FPS, effective December 1, 2017, through December 5, 2017.

KARLA MONTES – Bus Driver, Bus Paraprofessional, Transportation, effective December 14, 2017, through January 17, 2018.

DANE PRITCHARD – Bus Driver, Transportation, effective December 11, 2017, through December 20, 2017.

JESSICA WALTERS – Special Ed Assistant, Preschool, FPS, effective December 5, 2017.

STEPHANIE WIGGLESWORTH – Bus Driver, Transportation, effective November 27, 2017, through January 9, 2018.

**Approve Resignations – Classified.**

HAYLEY CRANDALL – Part-time Preschool Assistant, FPS, effective December 11, 2017.

CAROL GERLAUGH – Noon Duty Assistant, BMS, effective December 12, 2017.

DELORIS KILGORE – Crossing Guard, FPS, effective December 18, 2017.

KARLA MONTES – Bus Driver and Mid-day Bus Paraprofessional, Transportation, effective January 29, 2018.

**Student Services**

**First Reading of Board Policy.**

8442.01 – Workers Compensation

(ATTACHMENT)

**Approve Revisions to the 2017-18 Student and Staff Handbooks, regarding Lunchtime Visitors.**

(ATTACHMENT)

**The Fairborn City Schools Records Commission met on Monday, January 8, 2018, at 10:00 a.m., at the Board of Education offices. The commission is comprised of Gary Walker, Records Commissioner; Nicole Marshall, Treasurer; and Pat McCoart, Fairborn Board of Education. The Commission approved for school records to be destroyed on Thursday, April 26, 2018.**

Roll Call: Mr. Browning, Yea; Mrs. Mlod, Yea; Mr. McCoart, Yea; Ms. Reaster, Yea; Mr. Wilson, Yea.  
Motion declared carried by President.

**18-010 TREASURER'S OFFICE**

Mr. McCoart moved and Ms. Reaster seconded the motion to approve the following financial items:

**November 2017 Financial Report.**

(ATTACHMENT)

**Approve Permanent Appropriations Modifications.**

(ATTACHMENT)

**Approve Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.**

(ATTACHMENT)

Roll Call: Mr. McCoart, Yea; Ms. Reaster, Yea; Mr. Browning, Yea; Mrs. Mlod, Yea; Mr. Wilson, Yea.  
Motion declared carried by President.

**18-011**

Mr. Browning moved and Mr. Wilson seconded the motion to approve the following financial item:

**November 2017 Financial Report Checks Paid.**

(ATTACHMENT)

Roll Call: Mr. Browning, Yea; Mr. Wilson, Yea; Mr. McCoart, Yea; Ms. Reaster, Abstain;  
Mrs. Mlod, Yea.  
Motion declared carried by President.



**18-012 GIFTS/ DONATIONS**

Mr. Browning moved and Mr. McCoart seconded the motion to gratefully acknowledge the following gifts/donations:

**NAME/ORGANIZATION**

**DONATION**

Thomas & Connie Wlazlo

\$300 to the Senior Class for the New York City, NY trip. In memory of their grandson, Travis Williams, who would've been a member of the Class of 2018 and their daughter, Angie (Couch) Williams.

Philip & Mary Spahr

\$100 to the Fairborn City Schools Orchestra program.

Chuck & Sue Brackenhoff

Portable snow machine and supplies, to the FIS Music Program, valued at \$145.

Those Voting Yea: Mr. Browning, Mr. McCoart, Mrs. Mlod, Ms. Reaster, Mr. Wilson.  
Motion declared carried by President.

**ACKNOWLEDGEMENT OF FUNDS MADE AVAILABLE THROUGH THE COORDINATION EFFORTS OF JACK GAYHEART FOR THE BASEBALL AND SOFTBALL FIELDS, IN THE AMOUNT OF \$34,295.**

Mr. Wilson said the district greatly appreciated the efforts of Mr. Gayheart for the improvements made to our sports facilities, not only for our students, but for the image it presents to the visiting teams.

Mr. McCoart said that Mr. Gayheart always has the kids at hand and mind and always wants to do a first class job. He has been a supporter for a long time and he just keeps giving.

**18-013 NEW BUSINESS/BOARD OF EDUCATION**

Ms. Reaster moved and Mr. McCoart seconded the motion to approve the following new business items:

**Approve Settlement Agreement and Release between Neopost USA Inc., Mailfinance Inc., Mailroom Finance, International Mailing Systems of Dayton and Fairborn Board of Education.**  
(ATTACHMENT)

**Approve 2018 OSBA Membership.**

**Approve 2018 OSBA Legal Assistance Fund Membership.**  
(ATTACHMENT)

**Approve a Resolution to Request Approval from the Ohio Facilities Construction Commission for Sole Sourcing Telephone Equipment.**  
(ATTACHMENT)

**Approve Out of State Professional Leave.**

CHRISTY MAYS – FHS, to Parris Island, SC, for Marine Corp Educator Workshop, January 2-5, 2018. Paid from Title IIA and the Marine Corp.

Roll Call: Ms. Reaster, Yea; Mr. McCoart, Yea; Mr. Browning, Yea; Mrs. Mlod, Yea; Mr. Wilson, Yea.  
Motion declare carried by President.

**BOARD MEMBER GOOD OF THE ORDER**

Mr. Browning said that Winter sports are in full session. He encouraged everyone to come out and support the kids. He said Fairborn Cement donated \$5000, to the Fairborn Music Club, towards the new marching band uniforms. He spoke of the amount of time that staff put in to fixing the building issues, we had last week, to get the buildings reopened for instruction. He said these issues just reinforced the need for new buildings. He thanked Mr. North for the update on what the district is doing for improving the academics to raise our scores.

Mr. McCoart thanked Whitney Vickers, of the Fairborn Dailey Herald, for coming back. He said she has always given us good press in the paper. He echoed what Mr. Browning said about the people who helped to repair buildings last week. He also thanked Fairborn Cement for their donation to the Fairborn Music Club. He thanked Donna Wilson for the city update.

Ms. Reaster thanked everyone for their support. She thanked Fairborn Cement for their donation and support of the marching band. She said the students and parents of the marching band have been doing close to 40 fundraisers per year, for the past 2 years, to raise money for new uniforms. She said that the marching band is growing, thanks to the amazing band director, and new uniforms are needed. She also encouraged everyone to go out and support our students. She said she's noticed that our students are acting with maturity and respect at events.

Mrs. Mlod said she attended the FPS Family Literacy Night in December. She thanked the city council and city leaders who participated in the event. She welcomed Ms. Mary Reaster to the Board and thanked Mr. Andrew Wilson for returning. She told Mr. Wilson that his leadership is appreciated. She thanked Mr. North for his leadership and guidance during the repairs last week.

Mr. Wilson attended an Annual Chamber Dinner. He said that the week of January 21<sup>st</sup> is Public Schools week. He has submitted a request to the Mayor for a proclamation that the week of January 21<sup>st</sup> be Public Schools Week in Fairborn. He spoke of the movement of graduation rules for the next 2 graduating classes. The movement is to loosen the requirements. He said that there is an article in the International Society for Technology in Education and the things it says the future workforce needs cannot not be measured on a test. These are challenges that the schools face. He welcomed Ms. Reaster to the board. He said he appreciated the support of the community for his re-election.

**18-014 ADJOURNMENT**

Mr. Browning moved and Ms. Reaster seconded the motion that inasmuch as there is no further business to come before the Board at this time, the board pass a motion to adjourn the meeting at 7:14 p.m.

Those Voting Yea: Mr. Browning, Mr. McCoart, Mrs. Mlod, Ms. Reaster, Mr. Wilson.  
Motion declared carried by President.

Date Approved: FEB 1, 2018

  
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Andrew Wilson, President

  
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Nicole Marshall, Treasurer/CFO