

**Fairborn City Schools**

306 E. Whittier Avenue  
Fairborn, Ohio 45324  
(937) 878-3961  
(937) 879-8180 FAX

**JOB OPENING - REPOST**

**DATE:** March 17, 2017  
**POSITION:** Technology Coordinator  
**LOCATION:** District  
**SALARY:** Hours/Starting Pay: \$18.36/hour, 8 hours per day, 261 days per year  
**DEADLINE:** Until Filled

**QUALIFICATIONS:**

1. Local Area Network (LAN) administrator certification preferred.
2. Related experience, specifically with Window capabilities, preferred.
3. A+ Certification preferred
4. Familiarity with Microsoft Active Directory, DNS, DHCP, and network protocols.
5. Experience with the Google Suite of Apps for Education (GAPE).
6. Associate Degree, or equivalent, preferred.

**ESSENTIAL FUNCTIONS:**

1. Assist the Director of Curriculum and Instruction and the Technology Supervisor with the development, implementation and ongoing revision of the district's technology plan.
2. Assist the Technology Supervisor in the development and implementation of plans for the acquisition and maintenance of infrastructure, computer-related hardware and software.
3. Assist in the design and delivery of professional developmental activities related to the integration of technology across the curriculum to improve teaching and learning.
4. Assist in the coordination of the distribution of computer hardware and software in the schools.

Applications will be reviewed and interviews may be limited. Skill performance may be tested.

**PROCEDURE FOR APPLICATION:**

Applicants (if an employee of the school district) desiring consideration for this position may apply by sending a letter to Sue Brackenhoff, Director, Curriculum and Instruction, Board of Education.

If not an employee of the school district, applicants must complete the application form available from the Business Office and three (3) letters of reference/recommendation with the address and phone number of the person making the reference/recommendation must be attached to the application.