

FAIRBORN CITY SCHOOLS
306 E. WHITTIER AVENUE
FAIRBORN, OH 45324

JOB OPENING

DATE OF NOTICE: September 1, 2015

POSITION: ADMINISTRATIVE POSITION ½ TIME
Maintenance Supervisor
4 hours per day, 260 days per year

LOCATION: District

SALARY: Starting pay: \$28,898.00/Year

APPLICATION DEADLINE: September 8, 2015

QUALIFICATIONS:

1. Shall be knowledgeable in the maintenance, care and operations of buildings, Grounds, and equipment
2. Exceptional interpersonal communication skills and motivational techniques.
3. Good written and verbal communication skills.
4. Shall have experience with budgets.
5. Shall have problem solving abilities.
6. Shall be reliable and available for emergency situations.
7. A minimum of three years supervisory experience is preferred.
8. Demonstrate a record of punctuality and reliability.

Applications will be reviewed and interviews may be limited. Skill performance may be tested.

CONTACT: Ed Gibbons
egibbons@fairborn.k12.oh.us

PROCEDURE FOR APPLICATION:

Applicants (if an employee of the school district) desiring consideration for this position may apply by sending a letter to Ed Gibbons, Director of Business Affairs/Classified Personnel, Board of Education, within five (5) working days.

If not an employee of the school district, applicants must complete the application form available from the Business Office and three (3) letters of reference/recommendation with the address and phone number of the person making the reference/recommendation must be attached to the application.