

Fairborn City Schools
306 E. Whittier Avenue
Fairborn, Ohio 45324

JOB OPENING

DATE: June 5, 2017

POSITION: Clinic Assistant

LOCATION: Fairborn Primary School, Main Campus and Wright Campus

SALARY: Hours/Starting Pay: 7.5 hours per day, \$11.72/hour

DUE DATE: Until filled

QUALIFICATIONS:

1. Minimum of a High School diploma.
2. Red Cross Basic First Aid/CPR
3. Must have good communication skills in order to work effectively with the school nurse.
4. Must be trustworthy and aware of the necessity to maintain Confidentiality regarding all matters.
5. Be able to handle emergency situations.
6. Have a positive and cheerful attitude toward school and community.
7. Meet the qualification and/or criteria set by the State of Ohio Department of Education to obtain an educational aide permit (ORC 3319.088).

Applications will be reviewed and interviews may be limited. Skill performance may be tested.

CONTACT: Ed Gibbons
egibbons@fairborn.k12.oh.us

Applicants (if an employee of the school district) desiring consideration for this position may apply by sending a letter to Ed Gibbons, Director, Board of Education, within ten (10) working days.

If not an employee of the school district, applicants must complete the application form available from the Business Office and three (3) letters of reference/recommendation with the address and phone number of the person making the reference/recommendation must be attached to the application.