

**FAIRBORN CITY SCHOOLS BOARD OF EDUCATION  
ORGANIZATIONAL & REGULAR MEETING,  
THURSDAY, 12 JANUARY 2017, AT 6:30 P.M.,  
FAIRBORN HIGH SCHOOL MEDIA CENTER**

Tax Budget Hearing at 6:15 p.m.

**I. CALL TO ORDER**

**TIME:** \_\_\_\_\_

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Mr. Jerry Browning, Member  
Ms. Jeri Luce, Member  
Mr. Pat McCoart, Member  
Mrs. Katie Mlod, Member  
Mr. Andrew Wilson, Member

**IV. APPROVE AGENDAS, AS PRESENTED**

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_

THE PRESIDENT PRO TEMPORE DECLARED THE MOTION \_\_\_\_\_

**V. ELECTION OF OFFICERS FOR CY 2017**

**A. Nominations for President:** \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_.

**B. Motion to close the nominations for President.**

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ MOTION \_\_\_\_\_

THE PRESIDENT PRO TEMPORE DECLARED THE MOTION \_\_\_\_\_.

**C. Roll Call Vote for President:**

\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_ Declared President for CY 2017.

D. Nominations for Vice President: \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_.

E. Motion to close nominations for Vice President.

F. Motion to close the nominations for President.

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ MOTION \_\_\_\_\_

THE PRESIDENT PRO TEMPORE DECLARED THE MOTION \_\_\_\_\_.

G. Roll Call Vote for Vice President:

\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_ Declared Vice President for CY 2017.

**VI. NEW PRESIDENT AND VICE PRESIDENT SWORN IN BY THE TREASURER.**

**VII. BOARD OF EDUCATION ORGANIZATIONAL DECISIONS FOR CY 2017.**

- A. Establish regular board meetings for 2017 to be the first Thursday of each month, at 6:00 p.m., in the Fairborn High School Media Center, beginning in February.
- B. Appoint Jeri Luce and Jerry Browning as the Board's representatives to the FCS Athletic Council.
- C. Appoint Andrew Wilson as Delegate and Katie Mlod as Alternate to the Ohio School Boards Association Capital Conference.
- D. Appoint Jeri Luce and Pat McCoart to serve on the FCS Hall of Honor Selection Committee.
- E. Appoint Jeri Luce and Pat McCoart to serve on the FCS Hall of Honor Induction Committee.
- F. Appoint Andrew Wilson to serve as the OSBA Legislative Liaison.
- G. Appoint Katie Mlod to serve as the OSBA Student Achievement Liaison.
- H. Appoint Andrew Wilson to serve as the representative on the FCS Audit Committee.
- I. Appoint Jeri Luce to serve as the representative on the FCS Wellness Committee.
- J. Appoint Katie Mlod to serve as the representative on the FCS Communications Committee.
- K. Appoint Jerry Browning and Pat McCoart to serve on the FEF/Alumni Association Steering Committee.
- L. Appoint Pat McCoart to serve on the FCS Records Commission.
- M. Appoint Andrew Wilson to serve on the FCS Technology Committee.
- N. Appoint Jerry Browning as liaison for Fine Arts Department.
- O. Appoint Jerry Browning as liaison for FCS Music Department.
- P. Appoint Jeri Luce as liaison to Bath Township.
- Q. Appoint Pat McCoart as liaison to the City of Fairborn.
- R. Appoint Pat McCoart as liaison to Wright-Patterson Air Force Base.
- S. Appoint Pat McCoart as liaison to Wright State University.

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ MOTION \_\_\_\_\_

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

**VIII. TREASURER’S OFFICE**

REQUEST approval of the following group of resolutions pertaining to school finance.

- A. Approve Resolution to Authorize the Treasurer to Request Tax Advances for 2017 from the Greene and Montgomery County Auditors.

**ATTACHMENT VIII.A**

- B. Approve 2017-2018 Annual Tax Budget

**ATTACHMENT VIII.B**

- C. Establish Service Fund – CY 2017.

WHEREAS, ORC 3315.15 provides for setting aside from the General Fund, a sum not to exceed two dollars (\$2.00) for each child enrolled, or twenty thousand dollars (\$20,000.00), whichever is greater, such sum to be known as the "Service Fund," to be used in paying the expenses of the members of the Board, actually incurred in the performance of their duties, or of their official representatives, when sent out of the school district; and,

WHEREAS, the average daily membership for the Fairborn City School District is 4629; now,

THEREFORE, BE IT RESOLVED that the Board of Education of the Fairborn City School District does hereby establish a Service Fund, such fund to be set aside as an account within the General Fund, and there is hereby appropriated for the purpose of said Service Fund the sum of twenty thousand dollars (\$20,000.00), which amount shall be incorporated into the appropriations of this school district for CY 2017.

- D. Approve the following legal counsel for the Fairborn City School’s Board of Education, as directed by the Board, Superintendent or Treasurer:

Bricker & Eckler LLP  
100 S. Third St.  
Columbus, OH 45215

Subashi & Wildermuth  
50 Chestnut St. #230  
Dayton, OH 45440

Frost Brown Todd LLC  
9277 Centre Pointe Dr., Suite 30  
West Chester, OH 45069

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

ROLL CALL: MR. BROWNING\_\_\_\_\_, MS. LUCE\_\_\_\_\_, MR. MCCOART\_\_\_\_\_,  
MRS. MLOD\_\_\_\_\_, MR. WILSON\_\_\_\_\_.

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

**IX. SUPERINTENDENT’S OFFICE**

REQUEST approval of the following group of resolutions pertaining to the Superintendent.

- A. Authorize the Superintendent to file applications for federal projects considered desirable for the Fairborn City School District.
- B. Authorize the Superintendent, or designated representative, authority to approve in-state professional trips for Fairborn City School’s employees.
- C. Authorize the Superintendent or Treasurer to approve routine contracts on behalf of the Board of Education.
- D. Appoint the Director of Student Services and Certified Personnel as the representative of the Board to the Miami Valley Special Education Regional Resource Center for 2017.
- E. Appoint the Director of Business Affairs and Classified Personnel as Authorized Agent for Ohio Emergency Management Agency (OEMA) and Federal Emergency Management Agency (FEMA).

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

ROLL CALL: MR. BROWNING\_\_\_\_\_, MS. LUCE\_\_\_\_\_, MR. MCCOART\_\_\_\_\_,  
MRS. MLOD\_\_\_\_\_, MR. WILSON\_\_\_\_\_.

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

**X. MOVE TO REGULAR MEETING**

It is requested that the Board move to their Regular Meeting.      TIME:\_\_\_\_\_

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS\_\_\_\_\_ NAYS\_\_\_\_\_

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_.

**XI. SUPERINTENDENT’S REPORT**

- A. Recognition of Board Members
- B. Policy Revisions

**XII. RECOGNITION OF VISITORS**

**XIII. APPROVE MINUTES OF THE THURSDAY, DECEMBER 1, 2016, REGULAR MEETING.**

**ATTACHMENT XIII**

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_

**XIV. TREASURER’S REPORT**

- A. November 2016 Financial Report

**XV. CONSENT AGENDA**

**A. Personnel Office**

- 1. **Approve correction to One-Year Limited Contract for the 2016-2017 school year – Certified.**

PHILIP BLAKE – Math, FHS, from Step M/1 to Step M/2.

- 2. **Approve After-School Intervention Instructor/Coordinator for the 2016-2017 school year, at \$24.19 per hour, to be paid from Title I funds.**

STEVEN SKOLIK

- 3. **Approve After-School Intervention Instructors for the 2016-2017 school year, at \$24.19 per hour, to be paid from Title I funds.**

AMANDA CROUCH

AMY STAMPER

- 4. **Approve Home Instruction Tutor for the 2016-2017 school year, at \$24.19 per hour.**

SANDRA WINTER

- 5. **Approve Cedarville University Student Teacher Stipend for 2016-2017 school year – Certified.**

LISA ROWELL - \$129.93

**6. Approve change in pay for substitute – Certified.**

KAITLYN GORE – Teacher, FPS, from \$80 per day to Step B/1, effective December 15, 2016.

**7. Approve Unpaid Leaves of Absence – Certified.**

ALISON LATINO – Social Studies, FHS, effective December 5, 2016.

SHANNON TREADWELL – Grade 3, FPS, effective February 27, 2017, through March 31, 2017.

BUFFY WHITT – Grade 4, FIS, effective January 30, 2017, through February 24, 2017.

**8. Approve Athletic Stipends for the 2016-2017 school year (pending satisfactory background check).**

JEFFERY FULTON – Bowling Varsity Assistant Coach, FHS, Step 3(.33)/.07.

ERIK MRENAK – Bowling Varsity Assistant Coach, FHS, Step 1(.33)/.065

**9. Approve change in Activity Supplemental Stipend for the 2016-2017 school year.**

EMILY SCHWARTZ – Nursing Services Department Coordinator, FHS, from Step 1/.035 to 2/.0375.

**10. Approve change in date for retirement – Certified.**

ANTHONY RULLI – ROTC, FHS, effective date from June 30, 2017, to May 31, 2017.

**11. Approve Substitute Teacher for the 2016-2017 contract year (pending verification of certification and satisfactory background check).**

BRENT EHRESMAN

**12. Approve Resignation – Certified.**

LETITIA MONTAVON – Nurse, FPS/FIS, effective end of the workday December 21, 2016.

**B. Business Office**

**1. Approve employment (pending satisfactory background check) – Classified.**

BILLIE SMITH – General Helper 1, FPS, Step 1, effective January 9, 2017.

HERLINDA TALLENT – Special Ed Assistant, FPS, Step 1, effective December 9, 2016.

**2. Approve Administrative employment – Classified.**

CLINT HUFFORD – Food Service Supervisor, District, Step 5, effective January 4, 2017.

NOTE: Duration of the above contract shall be for two (2) years and seven (7) months, effective January 4, 2017, through July 31, 2019, 223 days per year.

TERMS: All in accordance with the Administrative Compensation and Benefits Provisions, as approved by the Board of Education on March 27, 1984, and as amended thereafter.

**3. Approve employment for Ticket Takers at FHS, \$8.10 per hour, effective November 30, 2016, then \$8.15 per hour, effective January 1, 2017 – Classified.**

AMY DAGNAN  
ANNA JENKINS

CHRISTINA WILCOX

**4. Approve Unpaid Leaves of Absence – Classified.**

TRACY BOWERS – Bus Driver, Transportation, effective November 16, 2016, November 17, 2016, December 5, 2016, December 20, 2016 and December 21, 2016.

CAMILLE BROWN – Crossing Guard, FPS, effective November 29, 2016.

JAMES CALDWELL – Custodian, BMS, effective November 30, 2016, through December 1, 2016, and December 16, 2016, through December 19, 2016.

NEYRA GRIFFIN – General Helper 1, FPS, effective December 19, 2016.

CHARLES HANCOCK – Bus Driver, Transportation, effective November 14, 2016, through December 23, 2016.

MICHELLE HOCK – Building Tech, FPS, effective December 8, 2016.

CINDY HOUSE – General Helper 1, FIS, effective November 28, 2016, through December 7, 2016.

KELCEY MILLER – Accounts Payable, CO, effective January 5, 2017, through February 20, 2017.

MICHAEL MORROW – Technology Coordinator, District, effective November 22, 2016.

CASSANDRA TESTER-COX – Special Ed Assistant, FPS, effective December 13, 2016.

**5. Approve Classified Substitutes – (pending satisfactory background check).**

HAYLA BROOKS  
MATTHEW CURRIE  
ANTELA C. DAVIS  
TASHEKA DILLON  
TERESA FLEMING

PAMELA HAWKINS  
CRYSTAL POOLE  
STACY RALEIGH  
KATHY TRANGENSTEIN

**6. Approve change in pay for Substitutes - Classified**

TERRY BURKERT – Bus Driver, Transportation, from \$8.47 per hour to \$10.71 per hour, effective January 4, 2017.

CHARLES OSBORNE – Custodian, BMS, from \$8.10 per hour to Step 1 of the Custodian Pay Scale, effective December 21, 2016.

RUBY OSBORNE – Custodian, FHS, from \$8.10 per hour to Step 1 of the Custodian Pay Scale, effective December 13, 2016.

BILLIE SMITH – General Helper 1, FPS, from \$8.10 per hour to Step 1 of the General Helper 1 Pay Scale, effective November 21, 2016.

CAROLYN WEBB – Bus Aide, Transportation, from \$8.47 per hour to Step 1 of the Bus Aide Pay Scale, effective December 14, 2016.

**7. Approve Food Service temporary employment of consultant at hourly rate of \$33.19 per hour, up to 32 hours, effective January 4, 2017.**

PAULA MONTGOMERY

**8. Approve Resignations and Retirements– Classified.**

EVETTE ABLING – General Helper 1, FHS, effective November 21, 2016.  
ROBIN BROWN – Bus Aide, Transportation, effective December 1, 2016.  
PAIGE DEER – Crossing Guard, FPS, effective January 18, 2017.  
KENNETH FOXX – Electrician, Maintenance, effective December 27, 2016.  
BRUCE PORTER – Clinic Assistant, FHS, for the purpose of retirement, effective June 30, 2017. Request Resolution of Tribute for 19 years with Fairborn City Schools.  
BONITA RIEGLE – Bus Driver, Transportation, for the purpose of retirement, effective February 28, 2017. Request Resolution of Tribute for 29 years with Fairborn City Schools.

**9. Approve increase in Classified Substitute rate of pay from \$8.10 per hour to \$8.15 per hour, effective January 1, 2017.**

**10. Approve job description for Technology Coordinator position – Classified.**

**ATTACHMENT XV.B12**

**C. Student Services**

**1. The Fairborn City Schools Records Commission met on Wednesday, December 21, 2016, at 7:30 a.m., at the Board of Education offices. The commission is comprised of Gary Walker, Records Commissioner; Nicole Marshall, Treasurer; and Pat McCoart, Fairborn Board of Education. The Commission approved for school records to be destroyed on April 28, 2017.**

**2. Approve Ohio School Boards Association Services Agreement/ Service Addendum – Ohio Policy Service Update.**

**ATTACHMENT XV.C2**

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

ROLL CALL: MR. BROWNING\_\_\_\_\_, MS. LUCE\_\_\_\_\_, MR. MCCOART\_\_\_\_\_,  
MRS. MLOD\_\_\_\_\_, MR. WILSON\_\_\_\_\_.

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_

**XVI. TREASURER’S OFFICE**

**A. November 2016 Financial Report**

**ATTACHMENT XVI.A**

**B. Approve the Section 125 Flexible Benefit Plan for 2017.**

**ATTACHMENT XVI.B**

- C. Approve Depository Agreement for Active, Interim and/or Inactive Public Funds between Fifth Third Bank and Fairborn City Schools, effective February 29, 2016, through February 28, 2021.

**ATTACHMENT XVI.C**

- D. Approve Bond Resolution-Series 2017A authorizing the issuance of bonds in the amount of, not to exceed, \$24,631,521 for the purpose of paying a portion of the local share of school construction under the State of Ohio Classroom Facilities Assistance Program and other improvements, including locally funded initiatives; and authorizing and approving related matters.

**ATTACHMENT XVI.D**

- E. Approve Bond Resolution-Series 2017B authorizing the issuance of bonds in the amount of, not to exceed, \$9,900,000 for the purpose of paying a portion of the local share of school construction under the State of Ohio Classroom Facilities Assistance Program and other improvements, including locally funded initiatives, and retiring notes previously issued for such purposes; and authorizing approving related matters.

**ATTACHMENT XVI.E**

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

ROLL CALL: MR. BROWNING\_\_\_\_\_, MS. LUCE\_\_\_\_\_, MR. MCCOART\_\_\_\_\_,  
MRS. MLOD\_\_\_\_\_, MR. WILSON\_\_\_\_\_.

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_

- F. Approve Resolution to Waive Delinquent Property Taxes Parcel ID numbers A02000200150010000 and A002000200150009900.

**ATTACHMENT XVI.F**

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

ROLL CALL: MR. BROWNING\_\_\_\_\_, MS. LUCE\_\_\_\_\_, MR. MCCOART\_\_\_\_\_,  
MRS. MLOD\_\_\_\_\_, MR. WILSON\_\_\_\_\_.

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_

**XVII. GIFTS/DONATIONS**

NAME/ORGANIZATION

Scott & Rhonda Lilley

Chris Mangen-Division of Wildlife, Greene Co.

DONATION

\$50.00 for the Senior Class Trip to  
New York, NY

Archery box for the Archery Club, valued at  
approximately \$500.00

HALL OF HONOR

Jennifer Ann Sexton & Elaine K Lytle

\$50.00 –White Donor

In memory of Al and Phyllis Knisley

Bruce R. Lemar

\$250.00 – Silver Donor

In memory of Al Knisley

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_

**XVIII. NEW BUSINESS/BOARD OF EDUCATION**

- A. Approve Agreement between Fairborn City Schools and Sinclair Community College.**

**ATTACHMENT XVIII.A**

- B. Approve Agreement between Fairborn City Schools and International Mailing Systems of Dayton.**

**ATTACHMENT XVIII.B**

- C. Approve License Agreement with Neola, Inc.**

**ATTACHMENT XVIII.C**

- D. Approve Strategic Management Solutions Client Agreement No. C1-129919-2017 for Category One E-Rate Funding.**

**ATTACHMENT XVIII.D**

- E. Approve Strategic Management Solutions Client Agreement No. C2-129919-2017 for E-Rate Funding of Category Two Components and Services.**

**ATTACHMENT XVIII.E**

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

ROLL CALL: MR. BROWNING\_\_\_\_, MS. LUCE\_\_\_\_, MR. MCCOART\_\_\_\_,  
MRS. MLOD\_\_\_\_, MR. WILSON\_\_\_\_\_.

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_

- F. First Reading of Fringe Benefits for Non-Represented Classified Staff, effective July 1, 2016.**

**ATTACHMENT XVIII.F**

**XIX. BOARD MEMBER GOOD OF THE ORDER**

**XX. EXECUTIVE SESSION TO DISCUSS INVESTIGATION OF COMPLAINTS AGAINST A PUBLIC EMPLOYEE AND DISCIPLINE OF A PUBLIC EMPLOYEE.**

TIME: \_\_\_\_\_

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

ROLL CALL: MR. BROWNING\_\_\_\_\_, MS. LUCE\_\_\_\_\_, MR. MCCOART\_\_\_\_\_,  
MRS. MLOD\_\_\_\_\_, MR. WILSON\_\_\_\_\_.

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_

**XXI. RETURN FROM EXECUTIVE SESSION**

TIME: \_\_\_\_\_

**XXII. ADJOURNMENT**

IT IS REQUESTED that in as much as there is no further business to come before the Board at this time, the Board pass a resolution to adjourn the meeting

MOVED: \_\_\_\_\_

TIME: \_\_\_\_\_

SECONDED: \_\_\_\_\_

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_

THE PRESIDENT DECLARED THE MOTION \_\_\_\_\_

\*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. The presiding officer may interrupt, warn or terminate a participant's statement when the statement is too lengthy, directed, abusive, obscene or irrelevant.

**The next regularly scheduled Board meeting – Thursday, February 2, 2017, 6:00 p.m., Fairborn High School Media Center.**

## **JANUARY**

January 4	Classes Resume
January 9	FHS Music Club Meeting – 7:00 p.m., FHS Band Room
January 13	In-service Day – No School
January 16	Martin Luther King Jr. Day – No School
January 18	SAC Meeting – 7:00 p.m., FHS
January 28	OMEA Solo & Ensemble Contest, Stebbins High School

## **FEBRUARY**

February 2	FHS Scheduling Night – 6:00-7:00 p.m., FHS Aud.
February 10	Interim Reports Go Home
February 13	FHS Music Club Meeting – 7:00 p.m., FHS Band Room
February 15	SAC Meeting – 7:00 p.m., FHS
February 16	Evening Parent/Teacher Conferences – All Schools
February 17	Morning Parent/Teacher Conferences – No School
February 18	OMEA Orchestra Large Group Competition at Kettering Fairmont
February 20	Presidents' Day – No School
February 24-25	FHS Musical – 7:00 p.m., FHS Aud.

## **ATTACHMENTS**

VIII.A	Resolution to Authorize the Treasurer to Request Tax Advances for 2017 from the Greene and Montgomery County Auditors
VIII.B	Fairborn City School District Tax Budget 2016-2017
XIII	Meeting Minutes
XV.B12	Technology Coordinator Job Description
XV.C2	OSBA-OPS Update Agreement
XVI.A	November 2016 Financial Report
XVI.B	Section 125 Flexible Benefit Plan 2017
XVI.C	Depository Agreement
XVI.D	Bond Resolution-Series 2017A
XVI.E	Bond Resolution-Series 2017B
XVI.F	City of Fairborn Delinquent Tax
XVIII.A	Sinclair Community College Agreement
XVIII.B	International Mailing Systems Agreement
XVIII.C	Neola, Inc. License Agreement
XVIII.D	Strategic Management Systems Client Agreement No. C1-129919-2017
XVIII.E	Strategic Management Systems Client Agreement No. C2-129919-2017
XVIII.F	Policy